**SAMPLE REQUEST LETTER**

INSERT DATE

TO:

San Diego County Planning & Development Services

Heather Steven, Project Manager ([Heather.Steven@sdcounty.ca.gov](mailto:Heather.Steven@sdcounty.ca.gov))

Robert Hingtgen, Planner III, Project Contact ([Robert.Hingtgen@sdcounty.ca.gov](mailto:Robert.Hingtgen@sdcounty.ca.gov))

San Diego County Board of Supervisors

Greg Cox, Chair, District 1 ([Greg.Cox@sdcounty.ca.gov](mailto:Greg.Cox@sdcounty.ca.gov))

Dianne Jacob, District 2 ([Dianne.Jacob@sdcounty.ca.gov](mailto:Dianne.Jacob@sdcounty.ca.gov))

Kristin Gaspar, District 3 ([Kristin.Gaspar@sdcounty.ca.gov](mailto:Kristin.Gaspar@sdcounty.ca.gov))

Nathan Fletcher, District 4 ([Nathan.Fletcher@sdcounty.ca.gov](mailto:Nathan.Fletcher@sdcounty.ca.gov))

Jim Desmond, Vice Chair, District 5 ([Jim.Desmond@sdcounty.ca.gov](mailto:Jim.Desmond@sdcounty.ca.gov))

SUBJECT:

Cottonwood Sand Mine Project, MUP-18-023 Public Hearing

It is my understanding that the project consultants submitted a first iteration draft EIR and technical studies in mid-March for the County’s review and that the staff have been in the process of reviewing those documents and expect a revised schedule developed that anticipates public review to occur later this year. The County staff has shared that it must “reevaluate how we conduct the public meeting that we would normally have” given COVID-19 concerns, social distancing, and State orders to not convene in large gatherings.

To allow all public citizens the opportunity to participate, we strongly recommend that the County postpone the EIR Public Review and Hearing until a later time when an actual Public Hearing meeting can happen. I believe that holding a virtual meeting in place of a true public hearing will leave out a multitude of concerned citizens who want to hear and speak to County officials about a Sand Mine pit possibly being dropped in the middle of their community and the Sweetwater River watershed.

I understand that the COVID-19 Pandemic has placed all of us in unprecedented times and we appreciate the many demands currently made on all individuals. Even so, the right for a Public Hearing should not be adjusted to maintain a schedule. The potential impacts of this project to community residents may be great. Therefore, it is crucial that you consider delaying the next Public Hearing so that all concerns can be discussed openly and fairly by ALL citizens.

Thank you for your consideration.

Sincerely,

Insert:

NAME

ADDRESS

PHONE NUMBER